

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Civic Centre Sambourne Rd, Warminster BA12 8LB  
**Date:** 3 July 2014  
**Start Time:** 7.15 pm  
**Finish Time:** 8.15 pm

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Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Keith Humphries,  
Cllr Christopher Newbury (Chairman) and Cllr Fleur de Rhé-Philippe

### **Wiltshire Council Officers**

Jessica Croman – Democratic Services Officer  
Jacqui Abbot – Community Area Manager  
Rachel Goff – Campus Delivery Manager  
Imogen Dallimore – Community Co-ordinator  
Adrian Hampton – Head of Local Highways and Streetscene (South)

### **Town and Parish Councillors**

Warminster Town Council – Heather Abernathie, Sue Fraser  
Chapmanslade Parish Council – Francis Morland, Adam Oakley  
Codford Parish Council – Louis Hoareau  
Corsley Parish Council – N. Carpenter  
Sutton Veny Parish Council – Julia Tuff

### **Partners**

Wiltshire Police  
Community Area Partnership

**Total in attendance: 26**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of Chairman</u></p> <p>The Community Area Manager called for nominations of Chairman and it was;</p> <p><b>Resolved</b></p> <p><b>To elect Cllr Christopher Newbury as Chairman for the year 2014/15.</b></p> <p style="text-align: center;"><b>Cllr Newbury in the Chair</b></p>
2.	<p><u>Election of Vice Chairman</u></p> <p>The Chairman called for nominations of Vice-Chairman and it was;</p> <p><b>Resolved</b></p> <p><b>To elect Cllr Andrew Davis as Vice-chairman for the year 2014/15.</b></p>
3.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Mike Lucas</li> </ul>
5.	<p><u>Minutes</u></p> <p>The Minutes of the meeting held on 8 May were presented.</p> <p><b>Decision</b></p> <p><b>To sign the Minutes as a true and correct record.</b></p>
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made announcements about the following matters:</p> <ul style="list-style-type: none"> <li>• Mini Recycling Sites</li> </ul>

	<ul style="list-style-type: none"> <li>• Garden waste Collection Consultation</li> <li>• Community Infrastructure Levy</li> </ul>
8.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda pack.</p> <p><b>Police</b></p> <p>Inspector Alan Webb gave a verbal update noting that there had been an increase in thefts and violent crimes with Warminster Town driving the increase.</p> <p>Two detective constables and a rural crime officer would now be working from Warminster Police Station and it is hoped that this will increase visibility and resilience.</p> <p><b>Youth Action Group</b></p> <p>The Area board was informed that the Youth Action Group (YAG) was winding down and that the Local Youth Network (LYN) would replace the YAG at the start of October 2014.</p> <p><b>Army Re-basing</b></p> <p>It was noted that the army re-basing master plan would soon be going out for consultation and that all plans were moving along accordingly. Warminster would not be affected by the re-basing.</p>
9.	<p><u>Your Local Issues</u></p> <p>The Community Area Manager introduced her report including new issues since the last meeting, on-going issues and those issues since resolved.</p> <p>The report was included as part of the agenda pack.</p> <p>An issue was raised by a local resident about the Bore Hill Farm biodigester. The issues concerned omitting odours which had been affecting the local residential areas. Having conducted more detailed research through freedom of information (FOI), it had been recorded that the biodigester, on two separate occasions, had failed tests and not met specifications and had been issued a warning by the Environment Agency. The local MP had been contacted and made aware of the issue. It was also noted that residents on the Deverill Road had also reported complaints about bad odours.</p> <p>It was agreed by the Area Board Members that Councillor Humphries would brief officers and look into the matter.</p>

10.

What Matters to You Priorities and Projects Update

The Community Area Manager and Project Support Worker, gave a presentation which updated the Area Board on the outcome of the Joint Strategic Assessment event and gave examples of the projects for each priority.

The Area Board was informed that information, on the number of people eligible for social housing, provided during the Joint Strategic Assessment Event was incorrect. The correct current number eligible for social housing was 986.

10 themes had been recognised and 10 priorities identified from the event which were:

Children & Young People

- Support for young people including those in rural areas

Community Safety

- Work to support those experiencing abuse in the home.

Culture

- Sustain cultural activity – volunteers, funding, premises.

Economy

- Facilitate good quality job creation in Warminster.

Environment

- Maintain green infrastructure providing pedestrian and cycle routes to the countryside.

Health and Wellbeing

- Focus on ageing population and vulnerable groups.

Housing

- More support for homeless, refugees, single people and affordable housing.

Leisure

- Free access to leisure facilities – greater availability to all, fitness & trim trail.

Transport

- Bus links especially for older people and young people.

Our Community

- Early intervention with child poverty.

The update was noted by the Area Board.

11.	<p><u>Shadow Community Operations Board</u></p> <p>Cllr Keith Humphries and the Campus Delivery Manager gave a presentation on the first phase of consultation on the community campus.</p> <p>It was noted that the Shadow Community Operations Board (SCOB) had a hard working team consisting of individuals from across the different sectors.</p> <p>The consultation results had come from a good spread from across the age groups; altogether over 500 responses had been received.</p> <p>It was noted that library services, access to computer and internet facilities, large sports halls and a swimming pool were most important to the respondents.</p> <p>Comments were made on the areas which did not gain much support noting that these areas may have had less representation and that they should not be discounted.</p> <p>Attention was drawn to the comments received noting how valuable they had been.</p> <p>A question was asked on hot desking space in Warminster for small businesses. It was noted that the Enterprise Network were looking at funding options to enable them to bring these facilities to other areas with the ability to offer various packaging models which could include line rental etc.</p> <p>It was also noted that the SCOB had been in talks with the PCC and hope to bring the services together.</p> <p>The transport plan was also discussed noting the difficulties with the bus services stopping early.</p> <p>The Area Board noted the results of the consultation and agreed that the COB continue to develop their initial working proposal in more detail.</p>
12.	<p><u>Upper Deverills Parish Plan</u></p> <p>The Upper Deverills Parish was congratulated on their parish plan and for their hard work. It was noted that all efforts had been made to include all the residents from the three villages. The Area Board noted and approved the plan and thanked the Upper Deverills Parish Committee for their work.</p>
13.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The Area Board considered the following application seeking 2014/15 Community Area Grant funding:</p>

	<p>Decision Sutton Veny Flower Show was awarded £290 for event shelters.</p> <p>Reason This application met the grant criteria 2014/2015.</p>
14.	<p><u>Your Area Board - Your Ideas, Reactions, Suggestions</u></p> <p>There were no new suggestions.</p>
15.	<p><u>Appointment to Outside Bodies</u></p> <p>The Area Board considered appointments to outside bodies and the reconstitution of its working groups.</p> <p><b>Decision</b></p> <p><b>(1) To agree to make the following appointments to outside bodies:</b></p> <p><b>Warminster &amp; Villages Community Area Partnership</b></p> <ul style="list-style-type: none"> <li>• Cllr Ridout</li> </ul> <p><b>Warminster Westbury CCTV Partnership</b></p> <ul style="list-style-type: none"> <li>• Cllr Davis</li> </ul> <p><b>Warminster Town Council Town Plan Steering Group</b></p> <ul style="list-style-type: none"> <li>• Cllr Humphries</li> </ul> <p><b>Warminster Youth Action Group/ Local Youth Network</b></p> <ul style="list-style-type: none"> <li>• Cllr Ridout</li> </ul> <p>It was agreed that once the YAG changed to the LYN Cllr Ridout would continue as the designated representative.</p> <p><b>(2) To agree to reconstitute and appoint to the following working groups:</b></p> <p><b>Community Area Transport Group</b></p> <ul style="list-style-type: none"> <li>• Cllr Newbury</li> </ul> <p><b>Shadow Community Operations Board</b></p> <ul style="list-style-type: none"> <li>• Cllr Humphries</li> </ul> <p><b>(3) To agree the terms of reference for the working groups as set out in appendix C of the report.</b></p>

16.	<u>Future Meeting Dates</u> It was noted that the next meeting of the Warminster Area Board would be held on 11 September 2014, 7pm at the Warminster Civic Centre.
17.	<u>Evaluation and Close</u> The Chairman thanked everyone for attending.